

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**February 5, 2024**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Johnston called the meeting to order at two minutes past seven o'clock (7:02) p.m.

Mr. Johnston asked the members to pause for a moment of silence.

Mr. Johnston asked the members to stand for the pledge of allegiance.

**Roll Call:** Present: Ben Carbaugh, Todd Carson, Lynn Cressman, Cheryl Ferry, Monica Chatham, Mark Marterella, Troy Johnston

Absent: Leslie Boyer, Shari Neely, Justin McFall

Also Present: Mr. Mario Fontanazza, Mrs. Amanda Hetrick

Mr. Johnston stated the Joint Committee members had received copies of the Minutes of the January 2, 2024 meeting. He asked if there were any additions, corrections or deletions.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve the Minutes of the January 2, 2024 meeting as submitted.

**Roll Call:** Ayes: Ben Carbaugh, Todd Carson, Lynn Cressman, Cheryl Ferry, Monica Chatham, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 2/5/24 were submitted for information.

Mrs. Ferry, seconded by Mr. Marterella, moved to accept the Treasurer and Secretary's Report as of 2/5/24 as submitted.

The motion was unanimously approved.

A list of bills from 1/3/24 – 2/5/24 in the amount of \$587,707.30 were presented for approval.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve the list of bills as presented.

**Roll Call:** Ayes: Ben Carbaugh, Todd Carson, Lynn Cressman, Cheryl Ferry, Monica Chatham, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. He also discussed the Calendar of Events for the month of January. The Monthly Enrollment Report as of 2/5/24 was submitted.

Mr. Fontanazza discussed the conversation had with the Superintendents regarding adding Cosmetology. He indicated that there was no support for this program at the time being. The reason the program closed still applies and there is no financial support nor enough physical space to house the program. He asked if there was any other discussion regarding Cosmetology and none was noted.

Mr. Johnston requested approval of the action items as presented. Item 8. a) i. - vii. excluding item v. in one motion.

Mrs. Ferry, seconded by Mr. Marterella, moved to approve action items 8. a) i. - vii. Excluding item v. in one motion as follows:

- i. Approve 2 adult and 3 students to attend the Skills USA state welding competition at Penn College of Technology in Williamsport March 4-5, 2024 at a cost not to exceed \$1,000.00. Funding – Local.
- ii. Approve 4 adults and 18 students to attend the Skills USA state competition in Hershey April 3-5, 2024 at a cost not to exceed \$15,000.00. Funding – Perkins.
- iii. Approve advertising for the instructor of Early Childhood Education.
- iv. Approve Cindy Cornelius to attend the PAPNA administrators conference in State College May 8-10, 2024 at a cost not to exceed \$1,000.00. Funding – Practical Nursing
- vi. Approve 36-month lease of copiers and printers for Practical Nursing and Student services with Hagan Business Machines.
- vii. Approve update to the Venango Technology Center Health and Safety Plan.

**Roll Call:** Ayes: Ben Carbaugh, Todd Carson, Lynn Cressman, Cheryl Ferry, Monica Chatham, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

Mr. Johnston requested approval of item v. as follows:

- v. Approve hiring Melisha Stoltenburg as successful candidate for the instructional aide position at a salary of \$12,500.00 prorated based on the number of days worked.

Mr. Marterella, seconded by Mr. Carson, moved to approve item v. as follows:

- v. Approve hiring Melisha Stoltenburg as successful candidate for the instructional aide position at a salary of \$12,500.00 prorated based on the number of days worked.

Mr. Adams added that while the content of this motion did not change, the candidate in the agenda sent out previously was different in this motion as the original candidate backed out over the weekend.

**Roll Call:** Ayes: Ben Carbaugh, Todd Carson, Lynn Cressman, Cheryl Ferry, Monica Chatham, Mark Marterella, Troy Johnston

Nayes: None, motion carried.

Mr. Fontanazza discussed his activities for January.

Mr. Moore gave a presentation on the success of our Skills USA students at the District 10 competition. He provided a handout regarding the students and their place.

Mr. Adams presented the results of the voting on the Venango Tech Center 2024-2025 budget.

Mr. Johnston asked if there was any old business.

None was noted.

Mr. Johnston asked if there was any new business.

None was noted.

Upon motion by Mr. Marterella, seconded by Mr. Carson, the meeting adjourned at Twenty-two minutes past seven (7:22) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams  
Secretary, Joint Committee